



# BARAK VALLEY CEMENTS LTD.

Unit Nos. DSM-450-451-452, DLF Towers, 15 Shivaji Marg,  
Moti Nagar, New Delhi-110015 Tel.: +91-11-41212600  
E-mail : delhi@barakcement.com • Website : www.barakcement.com  
CIN : L01403AS1999PLC005741



ISO 9001:2015 CERT. No.:  
QAC/R91/1941

**CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE FIFTH MEETING OF THE FINANCIAL YEAR 2021-22 OF THE BOARD OF DIRECTORS OF BARAK VALLEY CEMENTS LIMITED DULY HELD ON THURSDAY, 23<sup>RD</sup> DAY OF DECEMBER, 2021 AT UNIT NOS. DSM-450-451-452, DLF TOWERS, 15 SHIVAJI MARG, MOTI NAGAR, NEW DELHI-110015 AT 01.00 PM**

**TO CONSIDER AND APPROVE THE APPOINTMENT OF MRS. RACHNA GAMBHIR AS COMPANY SECRETARY & COMPLIANCE OFFICER DESIGNATED AS WHOLE TIME KEY MANAGERIAL PERSONNEL**

“RESOLVED THAT pursuant to provisions of Section 203 of Companies Act, 2013 and Rule 8 of Companies (Appointment & remuneration of Managerial Personnel) Rules 2014 and other applicable provisions of the Companies Act, 2013 and Regulation 6 of SEBI (Listing Obligation and Disclosure Requirement) Regulation, 2015 (including any statutory modifications or re-enactment thereof) the approval of the Board be and is hereby accorded for the appointment of Mrs. Rachna Gambhir, Company Secretary holding Membership No-(ACS 23539) as the whole time Company Secretary & Compliance Officer designated as Whole-Time Key Managerial Personnel of the company with effect from 23<sup>RD</sup> December, 2021 at such remuneration and other terms and conditions as may be finalized by the Board of Directors of the Company;

RESOLVED FURTHER THAT Director(s) of the Company be is hereby authorized to sign and file E-Form DIR-12 and such other forms and documents as may be necessary with Registrar of Companies, Stock Exchanges and make entries in the statutory records and registers of the Company and to do all such acts, deeds and things as may be necessary or expedient thereto to give effect to the aforesaid resolution.”

**FOR BARAK VALLEY CEMENTS LIMITED**

**Kamakhya Chamaria**  
**(Vice Chairman & Managing Director)**  
**DIN: 00612581**  
**Address: 48/72, West Punjabi Bagh,**  
**New Delhi-110026**



Date: 20.12.2021

To  
Board of Directors,  
Barak Valley Cement Limited  
Debendra Nagar, Jhoombasti,  
P.O. Badarpurghat  
Karimganj, Assam-788803

**Subject: Consent Letter to act as Company Secretary of the Company**

Dear Sir,

I, Rachna Gambhir w/o Mr. Tarun Gambhir residing at 163, Third Floor, Dr. Mukherjee Nagar, Delhi - 110 009 hereby give consent to act as Company Secretary of M/s. Barak Valley Cements Limited pursuant to Section 203 of the Companies Act, 2013 with immediate effect and certify that I am not disqualified to become Company Secretary under the provisions of Companies Act, 2013.

Further, other required information are mentioned hereunder:

1. Income Tax PAN : AUYPB7399H
2. Occupation : Service
3. Nationality : Indian
4. Date of Birth : 05.04.1984

You are requested to take a note of the same and acknowledge.

**Thanking You**



**Rachna Gambhir**

**M. No.: A23539**

**eCSIN: EA023539C000078431**