



**BARAK VALLEY CEMENTS LIMITED**

**CIN : L01403AS1999PLC005741**

**Regd. Office:** 202, Royal View, B.K. Kakoti Road, Ulubari, Guwahati, Assam – 781007

E-mail : cs@barakcement.com, Website : www.barakcement.com

Phone : 0361-2464670, Fax : 91-361-2464672

**NOTICE OF ANNUAL GENERAL MEETING, E-VOTING INFORMATION AND BOOK CLOSURE:**

NOTICE is hereby given that the 15<sup>th</sup> Annual General Meeting (AGM) of the members of Barak Valley Cements Limited will be held on Monday, the 8<sup>th</sup> September, 2014 at 12.30 P.M at 202, Royal View, B.K. Kakoti Road, Ulubari, Guwahati, Assam – 781007 to transact the business set out in the Notice which has already been sent to the members individually through e-mail if his/her e-mail address is registered with the Depository/Registrar & Transfer Agent and through permitted mode if his/her e-mail ID is not so registered.

Notice is further given that pursuant to the provisions of Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014, the Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, 02<sup>nd</sup> September, 2014 to Monday, 8<sup>th</sup> September, 2014 (both days inclusive).

The Company is pleased to provide e-voting facility to the members for transacting the business at the above said AGM scheduled to be held on Monday, the 8<sup>th</sup> September, 2014. Members holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 1<sup>st</sup> August, 2014, may cast their vote electronically on the Business as set out in the Notice of the 15<sup>th</sup> AGM through electronic voting system of National Securities Depository Limited (NSDL). All the members are informed that (a) the business as set out in the notice of 15<sup>th</sup> AGM may be transacted by electronic voting;(b) the date of completion of sending of notice of 15<sup>th</sup> AGM is on and before 13<sup>th</sup> August, 2014;(c) the voting through electronic means shall commence on 02<sup>nd</sup> September, 2014 at 9.00 a.m.:(d) the voting through electronic means shall end on 04<sup>th</sup> September, 2014 at 6.00 p.m.:(e) voting through electronic means shall not be allowed beyond 6.00 p.m. on 04<sup>th</sup> September, 2014;(f) the Notice of 15<sup>th</sup> AGM is available on the Company's website www.barakcement.com and on NSDL's website www.evoting.nsdl.com and (g) for the process and manner of electronic voting, members may go through the instructions in the Notice of 15<sup>th</sup> AGM or visit NSDL's website www.evoting.nsdl.com and in case of queries members may refer to the Frequently Asked Questions(FAQs) for members and e-voting user manual for members at the downloads section of www.evoting.nsdl.com or contact Mr. Amit Vishal, Senior Manager, NSDL at the designated e-mail IDs: evoting@nsdl.co.in or amitv@nsdl.co.in or at telephone nos.022-24994200/ 022-24994360 who will also address the grievances connected with the electronic voting. Members may also write to the Company Secretary at the above mentioned e-mail ID or Registered Office address.

**For BARAK VALLEY CEMENTS LIMITED**

Sd/-

**(Kamakhya Chamaria)**

Vice Chairman and Managing Director

Place : Delhi

Date : 16.08.2014